



Elizabeth Glaser
Pediatric AIDS
Foundation

Until no
child has
AIDS.

REQUEST FOR QUOTATIONS#OR 1757583
ELIZABETH GLASER PEDIATRIC AIDS FOUNDATION (EGPAF)
P.O Box 21127, Kampala

Date: 14th June, 2017

Deadline: 28th June, 2017 at 5pm East African Time

Subject of Procurement: Supply of Waste Bins and Bin Liners

The Elizabeth Glaser Pediatric AIDS Foundation, a non-profit organization, is the world leader in the fight to eliminate pediatric AIDS. Our mission is to prevent pediatric HIV infection and to eliminate pediatric AIDS through research, advocacy, and prevention and treatment programs. For more information, please visit <http://www.pedaids.org>. EGPAF implements the USAID Regional Health Integration To Enhance Services in South West Uganda project (USAID RHITES SW) working in 15 districts of Ntungamo, Kiruhura, Kisoro, Rukungiri, Bushenyi, Sheema, Mitooma, Buhweju, Rubirizi, Kanungu, Isingiro, Ibanda, Rubanda, Kabale and Mbarara.

As part of the Health Systems Strengthening program, EGPAF seeks to procure Waste bins and Waste liners for all USAID-RHITES SW sites managing HCWM including VMMC outreach sites. The lockable bins will supplement as storage facilities on VMMC outreach sites awaiting Green label contractor for collection.

You are requested to submit quotations for the items as specifications in table 1 below:

Specifications Table No.1

	Item	Unit Measure	Quantity	U/Price (UGX)
1	Yellow peddled wheellie bins (240 litres)	Pieces	1000	
2	Red peddled bins (40litres)	Pieces	1,538	
3	Yellow peddled bins (40 liters)	Pieces	1,538	

4	Yellow liners with 3 black strips, heavy duty (260 litres)	Pack of 100	800	
5	Redliners with Bio hazard, INFECTIOUS WASTE Heavy duty(50 litres)	Pack of 100	1000	
6	Black peddled bins (40 litres)	Pieces	1,538	
7	Black wheellie peddled bins (240 litres)	Pieces	600	
8	Brown peddled bins (40 litres)	Pieces	1150	
9	Black liners, heavy duty, 260 litres	Pack of 100	800	
10	Yellow Wheelie peddled lockable bins (240 litres)	Pieces	200	
11	Yellow liners with 3 black strips (50 litres)	Packs of 100	1000	
12	Red wheelie peddled bins (240 litres)	Pieces	1000	
13	Red liners 260, with biohazard, INFECTIOUS WASTE(260 litres)	Pack of 100	800	
14	Black liners heavy duty (50 litres)	Pack of 100	1000	
15	Red wheelie peddled lockable bins (240 litres)	Pieces	200	
16	Brown liners heavy duty(50litres)	Pack of 100	1000	

Note that Waste Bins should be engraved with: **PROPERTY OF USAID-RHITES SW, NOT FOR SALE**, the price for engraving of items should be factored in the quotations

Quality of Waste Bins: Should be durable, sun and heat resistant and be able to stand heat weather conditions.

Samples: Samples will form part of the selection criteria and should be submitted alongside the quotations. Please note that samples that are not of reasonable and acceptable market quality will not be considered technically acceptable or further evaluated, and shall be returned to bidders after the tender process.

Evaluation Criteria:

Bids will be evaluated by the Foundation using a Lowest Price Technically Acceptable criteria, vendors that do not meet technical requirements will be considered non-responsive although their prices may be low.

Legal Requirements:

Bidders that are Not Prequalified with the Foundation are required to provide the following eligibility documents alongside their bids:

1. A copy of the Certificate of Incorporation
2. Trading License
3. VAT Certificate
4. Income Tax Clearance Certificate
5. Provide at least 2 professional references (phone and email) of past non-governmental organizations for which you have completed similar assessments.

Best evaluated bid:

The best evaluated bid shall be the lowest priced quotation, which is eligible and substantially responsive to the commercial and technical requirements of the Foundation and shall be recommended for award of contract.

Award of contract:

Award of contract shall be by placement of purchase order

Due Diligence process: Please note that the Foundation reserves the right to inspect bidders premises prior to contract award if required as part of the due diligence exercise.

Required Quotation Currency: Uganda Shillings

Payment Terms: Full payment will be made within 30 days of the receipt of the goods or services.

Quote Validity: All quotes should be valid for a minimum of 45 days.

Country of Origin: Indicate the country of origin of the items

Delivery Period: The delivery period should be indicated on your quotations

Warranty Period: Indicate the warranty period for the waste bins

Deadline: Quotations should be sent by email to the address below not later than **29th June, 2017 at 5pm am local time.**

Please note that successful bidders may be called may be called for a meeting with the Foundation prior to contract award if deemed necessary.

PROPOSED TIMELINE:

DATE	ACTIVITY
15 th June, 2017	Release of RFP
22 nd June, 2017	Submission of Inquiries directed to: Anita Prossy Mbazira anakirya@pedaids.org copied to procurementuganda@pedaids.org Any form of canvassing will lead to automatic disqualification of the firm
28 th June 2017, 5pm PM Eastern Time	Completed Bids must be delivered electronically by the deadline mentioned on page one to: (Anita PN Mbazira; E-anakirya@pedaids.org , Procurement Manager, with a "cc" and procurementuganda@pedaids.org
14 th July, 2017	Final decision announced and Offerors notified
21 st July, 2017	Contract executed

Please note it is our best intent to comply with the above timeline but unavoidable delays may occur.

Right to Reject:

The Foundation reserves the right to accept or reject any quotation or to cancel the bidding process and reject all quotations at any time prior to contract award.

General Terms: The Foundation reserves the right to consider any exceptions to the RFQ to be non-responsive. This RFQ is not an offer to enter into agreement with any party, but rather a request to receive quotes from persons interested in providing the goods or services outlined above. Such quotes shall be considered and treated by the Foundation as offers to enter into an agreement. The Foundation reserves the right to reject all quotes, in whole or in part, enter into negotiations with any party, and/or award multiple contracts.

Ethical Behavior: As a core value to help achieve our mission, the Foundation embraces a culture of honesty, integrity, and ethical business practices and expects its business partners to do the same. Specifically, our procurement processes are fair and open and allow all vendors/consultants equal opportunity to win our business. We will not tolerate fraud or corruption, including kickbacks, bribes, undisclosed familial or close personal relationships

between vendors and Foundation employees, or other unethical practices. If you experience or suspect unethical behavior by a Foundation employee, please contact our Fraud Investigations team at fraud@pedaids.org or the Foundation's Ethics Hotline at www.reportlineweb.com/PedAids. Any vendor/consultant who attempts to engage, or engages, in corrupt practices with the Foundation will have their proposal disqualified and will not be solicited for future work.

We request you to confirm receipt of this email and indicate your ability or inability to quote for the request