



Elizabeth Glaser
Pediatric AIDS
Foundation

Until no
child has
AIDS.

REQUEST FOR PROPOSALS

Supply of Project Vehicles

In support of

ELIZABETH GLASER PEDIATRIC AIDS FOUNDATION (EGPAF)
P. O. Box 13612 - 00800, Nairobi, Kenya
Tel: (+254 - 020) 4454081-3

Firm Deadline: 15th December 2017

The Elizabeth Glaser Pediatric AIDS Foundation (EGPAF-Kenya), a non-profit organization, is the world leader in the fight to eliminate pediatric AIDS. Our mission is to prevent pediatric HIV infection and to eliminate pediatric AIDS through research, advocacy, and prevention and treatment programs. For more information, please visit <http://www.pedaids.org>.

BACKGROUND

Elizabeth Glaser Pediatric AIDS Foundation- Kenya is soliciting for proposals Supply of eleven (11) project vehicles.

PURPOSE/SCOPE OF WORK

Supply of Project vehicles as per the technical specifications.

Minimum Requirements:

a) Statutory

- Certificate of Registration
- Current trading License
- Current Tax Compliance Certificate

Note: Proposals from bidders that don't provide and meet the minimum requirements will be considered non-responsive hence will not be evaluated.



Procurement Method

Sealed Bids

Selection Method

Lowest Price Technically Acceptable

Technical Specification

The Foundation will accept the proposal that meets technical specifications and has lowest cost. All proposals will be evaluated against the following spelled technical specifications. Each proposal must contain the items listed in the Submission Requirements column in the following chart. Please submit your Submission Requirements in the order that they appear below.

Delivery timelines:

The delivery timelines

- Two (2) hardtops (ten seater) in January 2018
- Three (3) 4*4 (seven seater) in April 2018
- Four (4)hardtops (ten seater) and two (2)Vans 10 seater -June 2018

The Foundation will issue a fixed price contract to the successful bidder/s for the entire fleet of eleven (11), with varying delivery date as indicated above

Category 1

Three (3) Seven seater Project Vehicles

General Description: New vehicles suitable for on and off road conditions.

- New 4x4 right hand drive vehicle (2015 -2017)
- Mileage Covered – 0 kilometers
- Seating capacity- at least 7 passengers and 5 doors
- 4 wheel drive with low and high range and 5speed manual



- Diesel engine with 6 cylinders
- Fuel consumption: at least 1litre/7km
- Power Steering – Tilt & Telescopic Manual
- Front And Rear Differential Lock
- Minimum warranty period 36 months
- A sport utility vehicle (SUV)
- Ground Clearance (Mm) 235 + All-Round Visibility From Driving Position
- Availability of after sales service in Nairobi,Kisumu,Kakamega,Vihiga,Bungoma,busia,Migori,Nyamira and Homabay
- Total Price ;that is the cost of buying, assembling and delivery to the Foundation office in Nairobi Kenya, and all applicable taxes
- Color: White

Category 2

Two (2) ten seater Vans

General Description: New vehicles suitable for on and off road conditions.

- New right hand drive vehicle (2015- 2017)
- Mileage Covered – 0 kilometers
- Seating capacity- at least 10 passengers and 4 doors
- 4-wheel drive with low and high range and 5speed manual
- Diesel engine with 6 cylinders
- Fuel consumption: at least 1litre/7km
- Power Steering – Tilt & Telescopic Manual
- Front and Rear Differential Lock
- Minimum warranty period 36 months



- A sport utility vehicle (SUV)
- Ground Clearance (Mm) 235 + All-Round Visibility from Driving Position
- Availability of after sales service in Nairobi, Kisumu, Kakamega, Vihiga, Bungoma, busia, Migori, Nyamira and Homabay
- Color: White
- Total Price;that is the cost of buying, assembling and delivery to the Foundation office in Nairobi Kenya, and all applicable taxes

Category 3

Six (6) ten seater Hardtop Land cruisers

- Type 12-Valve, OHC 1HZ-Engine, 6 Cylinder, In-line
- Cubic Capacity 4,164 cc
- Power 96Kw / 3,800rpm
- Fuel- Diesel
- Wheel hub
- Side steps
- Electric chrome side mirrors
- Front and rear mudguards
- Side impact beams
- Heavy duty suspension
- Back door spare wheel carrier with lock
- Rear disc brakes
- AM/FM/CD with 2 speakers
- Power windows
- Seats- 10 seater
- Tyres- Radial Front: 265/65R 17 All Terrain, Rear: 265/65R 17 All Terrain. Aluminum
- Color: White
- Number of doors: 5



- Mileage- 0
- New vehicle, Year of Manufacture-(2015- 2017)
- After sales support- Have garages in Nairobi, Kisumu, Homabay , Kakamega, Vihiga, Bungoma, Busia, Migori and Nyamira
- Total Price; that is the cost of buying, assembling and delivery to the Foundation office in Nairobi Kenya, and all applicable taxes

INQUIRIES AND SUBMISSION REQUIREMENTS

The proposal will be submitted as follows

- ✓ **Requests, Inquiries, Questions, Clarification;**
 - This will be done via email to nairobiprocurement@pedaids.org between 5th December and 8th December 2017, 8.00am and 5.00pm
 - Answers to all questions received from the all potential bidders will be collated and uploaded on Foundations website on 11th December 2017. This can be accessed through
- ✓ **Format:**

Completed proposals can be submitted via email as a **PDF attachment** to nairobiprocurement@pedaids.org or be delivered in sealed hard copy to the tender box on or before 15th December 2017, to the following physical address:

The Procurement & Logistics Manager
Elizabeth Glaser Pediatric Aids Foundation | Ariel House,
Wetlands Avenue,
Off David Osieli Road, Waiyaki Way, Westlands
- ✓ **Closure Date and Time:** 15th December 2017, at or before 12:00 noon

Note: The bidder is free to bid for either one, two or all categories of vehicles. EGPAF Kenya reserves the right to reject all proposals, in whole or in part, enter into negotiations with any party, and/or award multiple contracts.



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ADDITIONAL INFORMATION

Any proposal not addressing each of the foregoing items could be considered non-responsive. **Any exceptions to the requirements or terms of the RFP must be noted in the proposal. The Foundation reserves the right to consider any exceptions to the RFP to be non-responsive.**

Late proposals will be rejected without being considered.

This RFP is not an offer to enter into agreement with any party, but rather a request to receive proposals from persons interested in providing the services outlined below. Such proposals shall be considered and treated by the Foundation as offers to enter into an agreement.

The Foundation shall not be obligated for the payment of any sums whatsoever to any recipient of this RFP until and unless a written contract between the parties is executed.

Equal Opportunity Notice. The Elizabeth Glaser Pediatric AIDS Foundation is an Equal Employment Opportunity employer and represents that all qualified bidders will receive consideration without regard to race, color, religion, sex, or national origin.

ETHICAL BEHAVIOR:

As a core value to help achieve our mission, the Foundation embraces a culture of honesty, integrity, and ethical business practices and expects its business partners to do the same. Specifically, our procurement processes are fair and open and allow all vendors/consultants equal opportunity to win our business. We will not tolerate fraud or corruption, including kickbacks, bribes, undisclosed familial or close personal relationships between vendors and Foundation employees, or other unethical practices. If you experience or suspect unethical behavior by a Foundation employee, please contact fraud@pedaids.org or the Foundation's Ethics Hotline at www.reportlineweb.com/PedAids/. Any vendor/consultant who attempts to engage, or engages, in corrupt practices with the Foundation will have their proposal disqualified and will not be solicited for future work.

Canvassing will lead to automatic disqualification